



April 11, 2002

Washington State Legislative Building Rehabilitation Project

I just wanted to drop a note to update folks on some of the upcoming activities associated with the Rehabilitation Project.

Moving Plan:

Now that the session has ended, energies in the Legislative Building have shifted to moving out by June 1st, 2002. Dee Hooper has headed this extensive effort, and his meticulous planning has resulted in a schedule that meets our goal. We need to point out that the schedule assumes the timely completion of several construction projects and space improvements. We have been very pleased with the cooperation of the tenants and their willingness to “pitch in” and get the job done.

We will be having a “pre-bid” walk-through on Friday, April 12 to give the candidate moving companies an opportunity to see the amount of furniture, the type of furniture, and the special logistics that they will encounter. The “walk-through” will start at 3:00pm and will begin on the 4th floor. We will be walking through the entire building from the “top-down” and expect to be finished by 5:30pm. This will be their chance to ask questions and begin planning for their bid submittal. The importance of this project is clear – we have 19 companies that are interested in providing bids for this work!

A special thanks to Dee for his hard work on this moving effort. We would not be able to make this work without his generous contributions of time and skills, nor his special knowledge of what it takes to serve the needs of the tenants of the Leg Building.

Flag Circle:

There will soon be additions to the Flag Circle. LuAnn Taylor has been busy packing up the equipment and materials used by her group in taking care of the Zone 1 buildings (including the Legislative Building). LuAnn will need a space that can be used to store supplies and tools – and can be used to do some of the maintenance work required on equipment. We will be installing a temporary storage unit (40’ container) at the north-west end of the Flag Circle. Power will be brought to the unit so that lights and receptacles can be installed. This container will be inside of the construction zone and will be removed when the project is complete in November, 2004.

We are also investigating the best way to administer Visitor Services while the Leg Building is under construction. Sandy DeShaw is developing a recommended program and we will work with the “stakeholders” in providing the best services to the public without disrupting the operations of the campus buildings.

Design Efforts:

The architectural group from our design consultant has been in Olympia this week. They have been touring the building to confirm measurements and examine wall finishes in the offices and halls. They want to make sure that we protect the marble and wood wainscot during construction, and that re-installations are consistent with the historic appearance of the building. We will be starting our design development work and expect to have that completed by August 1st, 2002. I will be meeting with tenants over the coming months to work on space planning in the individual areas.

Thanks for your continued interest and please feel free to contact me with any questions or comments.

Thanks,
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